

# English Language Instruction MA

## Frequently Asked Questions

### General:

- **I am an international student. How can I find out if I am eligible for a scholarship?**  
For information on financial issues and scholarship opportunities, please consult the following link: <https://btk.elte.hu/prospective-students-financial-issues>.

### Technical:

- **How can I connect to Wi-Fi at the university?**  
For information on IT related issues, please consult the following link: <https://btk.elte.hu/en/content/it-support.t.5128?m=350>.
- **How can I access databases that ELTE is subscribed to?**  
For information on how to access databases, please refer to the following link: <https://www.elte.hu/en/library>.
- **Where can I get a map of the campus?**  
The campus map can be downloaded from the following link: <https://www.elte.hu/en/brochures>.

### Courses:

- **Where can I find the study unit list?**  
The study unit list is accessible from the website of the Department of English Language Pedagogy hosting the programme: <https://delp.elte.hu/MAinELI.htm>. Please refer to the "Links to the curriculum" section to download the Hungarian and English versions of the study unit list.
- **What if NEPTUN recommends a subject for a specific semester but it's not there in the study unit list (e.g., which semester should the individual thesis preparation course be taken)?**  
If there is a discrepancy, please turn to the programme coordinators. As for *Thesis Writing* (ANOD-SZD), this is actually a record of your thesis consultation (not graded) and meant to be taken in the second semester.
- **What if there are not enough places in NEPTUN for a compulsory course?**  
Please turn to the course tutor and ask for the class limit to be raised. If there are problems, let the programme coordinators know, as well.
- **How many absences are allowed per university regulation?**  
For information about ELTE's absence policy, please refer to this link: <https://www.btk.elte.hu/utsa>.

## Thesis:

A detailed description of the thesis requirements is accessible from the website of the Department of English Language Pedagogy hosting the programme: <https://delp.elte.hu/MAinELI.htm>. Please refer to the “Link to the Thesis Information” section to download the file.

- **Does the thesis title have to be in English or Hungarian or both?**  
According to university regulations, the title is to be provided both in English and Hungarian. You may turn to your supervisor or your Hungarian peers for help with this.
- **What does *submitting a thesis title proposal* actually involve?**  
Consult your supervisor and agree about a thesis title.  
Upload your title in NEPTUN by the deadline (15 October 2023).  
The supervisor will then approve the title in NEPTUN.
- **What is the minimum length of the thesis (how many characters, with or without spaces)?**  
Check the formal requirements under the “Link to the Thesis Information” section at <https://delp.elte.hu/MAinELI.htm>.
- **What is the length of the literature review compared to the whole thesis?**  
There is no specific requirement. Consult your supervisor.
- **What is the *certificate of research* and where do I find it?**  
You can find the document at the faculty website: <https://www.btk.elte.hu/content/nyomtatvanyok-urlapok.t.3581>. Click on “Szerzőségi nyilatkozat MA” to download the file.
- **What is the *thesis admission request*?**  
The supervisor has to approve the upload of the thesis in NEPTUN. Please remind them to do so. Here you will find a step-by-step description in English: <https://www.btk.elte.hu/en/content/thesis-information.t.6125>.
- **How do I upload the thesis?**  
The thesis will have to be uploaded in NEPTUN. Here you will find a step-by-step description in English: <https://www.btk.elte.hu/en/content/thesis-information.t.6125>.
- **Do I have to pay anything if I decide to postpone submitting my thesis, say, by a term?**  
No, you don't. Once a student has completed all course work (*absolutorium* in Hungarian), their studies will be officially closed, and their status set to *coursework completed* / “*abszolvált*” in Neptun. As you are no longer an active student, everything that is related to *active student status* also ends: you cannot register for any courses, apply for a student residence permit, or receive a scholarship. You do not pay a tuition fee, either.  
However, you can still request a thesis title change, submit a thesis, and apply for and take the Final Exam (students can register for the Final Exam until 5

years after they obtain their *absolutorium*.) This applies to all students (self-paying, scholarship holder, Hungarian, international).

**But please note:** The **Thesis Writing seminar (ANOD-SZD)** is a 5-credit study unit and, therefore, part of the curriculum. This means there is no *absolutorium* without completing this subject. If you do not get a grade for this seminar in your second semester, you have to extend your scholarship/pay tuition fee for one more semester.

However, submitting the thesis is **not** a prerequisite of getting a grade for the *Thesis Writing seminar*. When in doubt, ask your supervisor what you have to do to get a grade. If you get a grade without submitting the thesis, you can get the “*abszolvált*” status, despite the fact that you still need thesis consultation.

## Exams:

- **How many exams do I have to take and which ones in person vs. online?**  
Check out the study list for exams you will have to take. Whether they will be administered f2f or online depends on the situation or/and the nature of the exam.
- **When does the exam registration as well as the exam period start and end?**  
You will find this information in the calendar for the 2023/2024 academic year at the following link: <https://www.elte.hu/en/academic-calendar>.
- **Are there any topics for the oral proficiency exam to prepare for?**  
You will be made familiar with the structure and content of the oral exam as part of the Professional Language Development for Instructors course (ANOD-103).
- **Who is the representative of our programme in the registrar's office?**  
For international students: Kertész Emese ([kertesz.emese@btk.elte.hu](mailto:kertesz.emese@btk.elte.hu)).  
For Hungarian students: Fülöpné Cserhalmi Edina ([cserhalmi.edina@btk.elte.hu](mailto:cserhalmi.edina@btk.elte.hu)).
- **Final exam: what is the *pre-degree certificate* and how to request it?**  
Please turn to the registrar.
- **Where to find the final exam schedule?**  
The registrar will automatically notify you.
- **What are *fictitious class times* in NEPTUN?**  
Some courses have been registered as lectures purely for administrative reasons. In this case, a (fictitious) exam has to be offered and you have to sign up for it but it is actually not taken. You will still receive a grade based on your work during the course.

## Academic year and semester organisation:

- **When does the 2<sup>nd</sup> semester start?**  
You will find this information in the calendar for the 2023/2024 academic year at the following link: <https://www.elte.hu/en/academic-calendar>.
- **When to activate our status for the new semester?**  
You will find this information in the calendar for the 2023/2024 academic year at the following link: <https://www.elte.hu/en/academic-calendar>.
- **Do we register in person again or just activate in NEPTUN?**  
You only need to set your term to active in NEPTUN.
- **Where to find the list of deadlines?**  
You can access a list of important deadlines for the 2023/2024 academic year from this link: <https://www.btk.elte.hu/academic-calendar>.

## Teaching practice:

A detailed description of the teaching practice is accessible from the website of the Department of English Language Pedagogy hosting the programme: <https://delp.elte.hu/MAinELI.htm>. Please refer to the “Link to the description of the teaching practice” section to download the file.

- **Do I need to find a school for the teaching practice or does the university arrange it for me?**  
The university will arrange this for you.
- **Can students choose a specific school in Budapest (assuming they are able to find a teaching mentor at that school)?**  
Please contact the programme coordinator. If the school and the mentor are eligible for participation in the programme, then it may be arranged.
- **I already work in a school. Can I do my teaching practice there?**  
Please contact the programme coordinator. If the school and the mentor are eligible for participation in the programme, then it may be arranged.
- **How many lessons do I need to teach during the teaching practice?**  
Please refer to the “Link to the description of the teaching practice” section at <https://delp.elte.hu/MAinELI.htm>.
- **Exactly how many hours will I teach per week (and how much of that is teaching vs. mentor discussion)?**  
Please refer to the “Link to the description of the teaching practice” section at <https://delp.elte.hu/MAinELI.htm>.
- **Is a one-hour lesson 45 or 60 minutes?**  
45 minutes.